



STAPLETON AND CLEASBY PARISH COUNCIL MEETING
Minutes of the meeting held Wednesday 14th January 2026
At 7pm, Cleasby Village Hall

There was a 10-minute public speaking session prior to the start of the council meeting.

Present:

Cllr R Leckie	Cllr E Leckie
Cllr C Mitchell	Cllr K Webster
Cllr C Vigors	Cllr L Heritage
Clerk S Perks	

It was agreed to add item 8.2.6 WJPS Software Limited to meet the payment deadline.

1. Apologies

- 1.1 Apologies were received from Cllr K Pearson
- 1.2 The reason for absence was approved.

2. Declaration of Interest

2.1 A declaration of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests was received from Cllr K Webster in relation to item 12.

2.2 No applications for dispensation were received.

3. Minutes of meetings held in November 2025

3.1 The minutes of the ordinary meeting held on Wednesday 12th November 2025 were agreed as a true and accurate record.

3.2 The minutes of the extra ordinary meeting held on Wednesday 26th November 2025 were agreed as a true and accurate record.

4. Report from Cllr A. Thompson.

A report was received from Cllr A Thompson, a copy of which is filed with these minutes.

5. Bulletin from North Yorkshire Police.

A bulletin from North Yorkshire Police was received.

6. Matters arising from the minutes:

6.1 **Dog waste bin, Cleasby** – No update currently. Deferred to next meeting.

6.1 **Grit bin**- It was noted that North Yorkshire Council have removed the broken bin and install a new grit bin at the new location, free of charge.

7. Village greens

7.1 An update was received. It was noted there were no new issues to report regarding the village greens. Cllr K Webster confirmed she had spoken to Mr Day who was happy for the parish council to re-plant the well as we saw fit. Cllr KW & Cllr CV to investigate options for new plants and cost. **Action KW & CV**

7.2 It was discussed what action should be taken regarding recent damage to the kerbed village green triangle at the corner end of Cleasby, and similarly in Stapleton when vehicles have the wrong exit for the motorway and try and turn around. It was noted Cllr C Vigers will speak to one of the residents in Cleasby. It was also suggested if it was a possibility to have bollards installed around the triangles of both villages. Stapleton has two bollards but ideally requires a third. Clerk to contact Area 1 Highways to find out if this is possible. **Action SP**

8. Financial matters

8.1 Bank reconciliation – A report from the Clerk was received.

It was noted Barclays are reducing the interest rate on the business account by 0.05% from 24th March 2026.

8.2 Income and Expenses. *The following payments were approved:*

8.2.1 Information Commissioner's Office (ICO) £52.00

8.2.2 Clerk's salary £507.92

8.2.3 HMRC £127.00

8.2.4 Robinson's Bookkeeping and Payroll - no invoice received at this time.

8.2.5 YLCA - as cheque has been lost in the post it was agreed to apply for membership to align with the start of YLCA's financial year in April 2026.

8.2.6 WJPS Software Limited £271.20

8.3 No payments were received.

9. **Planning** – It was noted that North Yorkshire Council (Cleasby Parish) Tree Preservation Order 2025 No.12 for 1 No. Tree at Beech Cottage, Cleasby, has now been confirmed.

10. Urban Grass Cutting, North Yorkshire Council –

10.1 A letter from North Yorkshire Council explaining that the council is offering to pay Town and Parish Councils to undertake urban grass cutting on their behalf as in previous years was received. The rate that they will pay has been raised 3.4% from 2025 to 8.27p per m².

10.2 It was decided the parish council wishes to continue urban grass cutting and be reimbursed at the above given rate, equating to £133.49 for Cleasby and £127.02 for Stapleton.

11. 7.5-tonne Weight Limit, Cleasby

11.1 The on-going issues with heavy goods vehicles and transporters using Wild Duck Lane was discussed. It was noted that Cllr K Webster and Cllr C Vigors have spoken with the owners of the property, thought to be connected to the cause of heavy goods vehicles using the lane, regarding issues and concerns for road safety brought forward to the parish council by local residents. It is hoped the situation will now improve.

12. Parking on the pavement, Cleasby

12.1 An email from a resident raising concerns over vehicles parking on the pavement in Cleasby, and the danger this causes to pedestrians was received.

12.2 After much discussion it was decided that the clerk will contact Area 1 Highways to confirm exactly where the pavement finishes on that section of highway. **Action SP**

13. The following correspondence was received.

13.1 Urban grass cutting- NYC.

13.2 NYC Area 1 Highways - to confirm that the local Highways Officer has placed an order for the drainage run in question to be cleaned to remove any debris / blockage and surveyed to ascertain if there is any other issue.

14. Items for discussion at the next meeting.

Defibrillator.

15. Date and time of the next meeting.

The next meeting of the Parish Council will be Wednesday 11th March 2026, 7pm, Cleasby Village Hall, with a ten-minute public speaking session prior to the meeting at 6.50pm

Signed..... Date.....